

## **INSTRUCTION FOR COMPLETING & FILING THE ANSWER**

Caption: Fill in your spouse's name as "Plaintiff", your spouse's address and the number of your spouse's marriages.

Fill in your name as "Defendant", your address and the number of your marriages.

Fill in the Case Number and Judge that appear on the Complaint.

Paragraphs 1 through 7: State whether you "admit" or "deny" each paragraph of the Complaint by putting an X in the appropriate box for each numbered paragraph corresponding to the paragraphs numbered in the Complaint.

Signature: You must sign the Complaint and include a daytime phone number.

**You must file the Answer with the [Clerk of Courts](#) located on the ground floor of the Cuyahoga County Courthouse, 1 W. Lakeside Avenue, Cleveland, Ohio 44113.**

### **CERTIFICATE OF SERVICE**

You must mail a copy of the Answer to the other party (or their lawyer). To certify that you have done so, you must attach a Certificate of Service to the Motion. A form is included in this package for your convenience. Fill in the name and address in the spaces provided, and sign the form.

**COURT OF COMMON PLEAS  
DIVISION OF DOMESTIC RELATIONS  
CUYAHOGA COUNTY, OHIO**

PLAINTIFF	:	CASE NO. _____
ADDRESS	:	
CITY, STATE, ZIP CODE	:	
NUMBER OF THIS MARRIAGE _____	:	
vs	:	JUDGE _____
DEFENDANT	:	
ADDRESS	:	<b>ANSWER</b>
CITY, STATE, ZIP CODE	:	
NUMBER OF THIS MARRIAGE _____	:	

Now comes Defendant and states the following as his/her Answer Plaintiff's Complaint:

1. Defendant  admits  denies the allegation contained in paragraph one of Plaintiff's Complaint.
2. Defendant  admits  denies the allegation contained in paragraph two of Plaintiff's Complaint.
3. Defendant  admits  denies the allegation contained in paragraph three of Plaintiff's Complaint.
4. Defendant  admits  denies the allegation contained in paragraph four of Plaintiff's Complaint.
5. Defendant  admits  denies the allegation contained in paragraph five of Plaintiff's Complaint.
6. Defendant  admits  denies the allegation contained in paragraph six of Plaintiff's Complaint.
7. Defendant  admits  denies the allegation contained in paragraph seven of Plaintiff's Complaint.

**WHEREFORE**, Defendant asks that Plaintiff's Complaint be dismissed, and that **he/she** be awarded such other relief as the Court finds fair, just and equitable, including that the cost of this action be paid by Plaintiff.

The Defendant asks to appear remotely and that the court conduct any uncontested trial via live two-way video and audio conference technology.

\_\_\_\_\_  
PRINT NAME

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
ADDRESS

\_\_\_\_\_  
CITY, STATE, ZIP CODE

\_\_\_\_\_  
MOBILE TELEPHONE NUMBER

\_\_\_\_\_  
EMAIL ADDRESS

**CERTIFICATE OF SERVICE**

I certify that I mailed a copy of the attached Answer by ordinary U.S. mail on \_\_\_\_\_,  
20\_\_ to:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE